

Meeting Date 16th April 2018 – 6.45pm

Meeting Members:

Initials	Name	Present / Apologies
AF	Alex Franklin (Captain & chair)	
IC	Ian Crews (General Manager)	
DK	Dylan Knight (Superintendent)	Apology
JF	Jacqui Flinn (Head of Golf Ops)	
SS	Shaun Smith (Vice Captain)	
SK	Stephen Kennedy	
GB	Garreth Bohanes	
TH	Trevor Hillier	Apology
JM	Jan McCormack	Apology
DR	Dale Roseburgh	

Agenda:

Agenda Item	Details	Outcome / Action / Comments	Owner	Priority	Date Due
1. Review Previous Meetings Minutes	Accept and table	Accepted – post on website.	AF		Completed
2. Course Report (Pennant Set Up)	Dylan to present his course report outlining work completed in the previous month, and upcoming priorities for the month ahead to be discussed and agreed with M&G	Discuss course priority list progress for Pennant on 22nd April.	AF/DK	H	22 April
		Alex to provide agreed list of items to ensure course is presented at an acceptable level. Main focus for staff being greens, bunkers and hazards.	AF	H	Completed
		Range to be open from in front of bays - grass area preferred for Pennant. Rope off front of bays. Range is open to Members/Public also, but direct them to left hand side of range.	DK/JF	H	22 April
		Pin positions determined by AF and information sent to Superintendent.	DK	H	22 April

		<p>Saturday pin positions to be as far away from the Sunday pin positions as possible.</p> <p>Tee positions will be determined by SK on Saturday afternoon.</p> <p>No drinks cart on day. Starter Hut to be open until 3pm. IC to talk to SLFC about the day and opportunity to provide coffee, sandwiches etc to Pennant teams and visitors.</p>	IC/DK	H	19 April
			SK/AF	H	21 April
			IC	M	20 April
3. Golf Operations Report	Jacqui to present her operations report for the previous month, marshalling report, and outline upcoming priorities	<p>Two tee start and trial of 3 players at last medal improved the pace of play – most feedback has been positive to date. Continue with trial.</p> <p>Discussions on how to improve member experience on entering the ProShop – IC/JF to continue to improve customer service.</p> <p>Taylor-made fitting day a success. Ping fitting day coming next month.</p> <p>Course will be open to 6-Day members on Saturday due to Sunday Pennant. JF to make electronic booking available. IC to advertise this in Newsletter.</p>	JF	M	Ongoing
			JF/IC	M	Ongoing
			JF	L	May
			JF/IC	H	21 April
4. Event Calendar	Next 2 months' events and upcoming Board or significant events ie: Pennant Anzac Day event	<p>Sponsor's day generally a success. It was agreed that this will not be on a Medal Day next year.</p> <p>ANZAC Day – Flyer on website. All planning proceeding as expected.</p> <p>Men/Women 4BBB Handicap Matchplay – develop conditions of play. Kacey to send any information re the event to Shaun (completed). Open electronic booking sheet for event.</p> <p>Trevor Hillier to ensure formatting and consistency of golf events as they appear on MiClub.</p>	IC/Team	NA	
			All	NA	
			SS	M	20 April
			JF	M	20 April
			TH	M	Ongoing

		<p>Trevor Hillier to obtain admin rights to MiClub.</p> <p>Black Tee Challenge – consider name change to Sandpiper Challenge.</p>	<p>IC</p> <p>All</p>	<p>M</p>	<p>20 April</p> <p>Next Meeting</p>
5. Member Correspondence	Review recent member correspondence and agree response	<p>GB to be cc'ed into SLGC acknowledgement email that is sent to Members who write into club@santcuaryclub.com.au</p> <p>Correspondence received since March M&G was discussed and where appropriate actions noted including:</p> <ul style="list-style-type: none"> • Posts at driving range being hit creating an HSE hazard – posts to have rubber fitted around them. • Groups of 3 for Medal day – Member spoken to. • Rules compliance – issue communicated in M&G Comms to Members. • Sponsors Day – opportunities for improvement. Noted. • Golf West card access. Access is midweek, but at discretion of club access can be weekends. Note from our perspective we will continue to allow access weekends outside of prime tee times. M&G consider this an opportunity to showcase our course and attract new Members. • Set up of course on Medal weekend – course set up for women on Saturday and Sunday was incorrect. This has been addressed and confirmed that Superintendent will set up course correctly in future. • Confusion over scoring on Medal Days. If you wipe a hole you should still continue to play and score your card – this will then be 	<p>IC</p> <p>IC/JF</p>	<p>H</p> <p>H</p>	<p>17/April</p> <p>27 April</p>

		<p>scored against Stableford so please hand in your cards.</p> <ul style="list-style-type: none"> Drop-Down Stableford process – this needs to be clearly communicated to Women members on their medal day. Hitting up on groups. There have been a number of instances where this is happening. M&G will not tolerate members hitting up on the group ahead of them. If this is reported it and found to be correct it may result in suspension of the offending golfer. Conditions of bunkers over holiday period – this was noted and addressed. Golfer reported for ignoring and verbally abusing Board Member – letter to be sent by GM informing golfer that this practise is unacceptable. 	JM	M	Next Medal
			All	H	Immediately
			IC	M	27 April
6. Pennant Team	Update on the Pennant Team results and prep and requirements for hosting we need volunteers to start and spotters	<p>Seniors lost 4 matches to 3 Matches – still a chance of making finals.</p> <p>Colts won their first game 3 matches to 2 Matches – still a chance of remaining in Div 2.</p>	SK/AF		
7. Ladies update	Update on minutes from most recent Ladies Advisory Committee meeting	No update.	JM		
8. Committee updates	Update on other committees ie: House & Social, Junior, Membership etc.	No update.	IC		
9. Other items	<ul style="list-style-type: none"> New weekend comms process Pro Pin – what else should we use it to fund now Pennant is over? Golf West Card Driving range improvements & safety Volunteering day and ongoing Variable tee competitions – JF? 	<p>Implement weekend runsheet for Greens staff and Golf Ops staff to ensure all events and course conditions correctly communicated. Run sheet to on notice board.</p> <p>Pro Pin to continue post Pennant Season. M&G to decide what this will fund over the Winter season.</p> <p>Golf West card access – covered earlier.</p>	IC/JF	M	20 April
			M&G	M	Next Meeting

Sanctuary Lakes Club – Match & Green Committee

	<ul style="list-style-type: none"> • Slow play data – Medal times? • Call up holes – signs? Trial? • Correct application of Rules – where to drop when in hazard 	<p>Driving Range improvements – covered earlier.</p> <p>Volunteer Day – will be a Thursday after Pennant. Areas to be cleared will be around 1st tee, Putting Green, Back of 9th Green and 10th tee.</p> <p>Variable Tee Competition.</p> <p>Cross over points for carts on fairways – implement when new Superintendent comes on board.</p> <p>Slow play data – continue to monitor. GB to analyse data and highlight key points to communicate to Members.</p> <p>Need to reiterate to Members about animal footprints in bunkers – if your ball is in an animal footprint you are entitled to relief.</p>	<p>IC</p> <p>JF</p> <p>All</p> <p>GB/All</p> <p>AG/SS</p>	<p>M</p> <p>M</p> <p>L</p> <p>M</p> <p>M</p>	<p>1 week in May</p> <p>Next meeting</p> <p>July</p> <p>Ongoing</p> <p>Next Comms to Members</p>
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Meeting closed @9.20 pm

Next Meeting : May - To be confirmed.