

Meeting Date 8th October 2018 – 6.30pm

Meeting Members:

Initials	Name	Present / Apologies
AF	Alex Franklin (Captain & Chair)	P
IC	Ian Crews (General Manager)	P
MF	Mark Findlay (Superintendent)	P (Part)
SS	Shaun Smith (Vice Captain)	P
SK	Stephen Kennedy	P
GB	Garreth Bohanes	P
TH	Trevor Hillier	A
JM	Jan McCormack	P
DR	Dale Roseburgh	P
DC	Dan Cromie (Golf Operations Manager)	P

Agenda:

Agenda Item	Details	Outcome / Comments / Actions (High, Medium, Low)	Owner
1. Review Previous Meetings Minutes	Accept and table	Minutes approved.	AF
2. Course Report	Mark to present his course report outlining work completed in the previous month, and upcoming priorities for the month ahead to be discussed and agreed with M&G	<p>Mark to discuss his upcoming priorities leading into Board events and Club Championships:</p> <p>Fairways have been fertilised and coming back. Only 13 fairway sprinklers out of the ~500 sprinklers aren't working following the audit process. MF is very happy with this outcome. Our system was trying to pump 45 at a time when it should have only been running 26 at a time. Now sprinklers operating effectively. Waiting on some more parts - new decoders. Targeting 100% working in 2 weeks. Waiting on de-thatching equipment to do the surrounds and fill in the poisoned Rye areas on fringes. 14/15 greens still worse greens – main cause is lack of water – 14 green water runs off front to back. 15 lacked water during City West works.</p>	MF/AF/IC

Every Monday the greens will be verti-cut and dusted in line with best practice.

Pin placements - 2 new holes are cut on Tuesdays and Fridays – the Saturday hole is fresh and the Sunday hole is the Friday hole. M&G preference is to have both weekend holes fresh and the only ones used for the weekends, if possible. Issue is Members want a Friday competition (meaning holes have to be cut early on Fridays), and we do not currently have the extra staffing required to cut another fresh hole for Sunday (on Sunday mornings). Therefore the Sunday hole is two days old and has wear. We will monitor this situation during the green renovation/re-growing and re-assess. This will be exacerbated by the upcoming Corporate season. MF is going to look at overtime costs of getting 2 more staff through the peak Corporate Day period coming up over the next 8 weeks so the course is at its best for members over the weekends.

Action: MF/IC to investigate additional staff. (H)

In fixing up the truck damage around chipping green we have given MF full flexibility to create some little swales to add variety to chipping surrounds.

Action: MF to introduce swales around Chipping Green. (L)

MF to dig up the 12th tee garden bed, remove sapling, and grass the area.

Action: MF to remove useless garden beds and re-grass. (M)

Hazards: Stake back of 18 and introduce drop-zones. We are waiting more red stakes.

Action: AF/SK to assist in re-staking 18th. (M)

MF to change all black tees from very back of every black tee to the middle of black tees to allow us more flexibility on either side of the black plates than we have currently, and also allows us to spread the wear across all teeing areas.

Action: MF to move embedded plate markers to middle of teeing areas. (M)

MF also mentioned that he would like to remove all scrub/bushes in between 9th green/10th tee and putting green and grass it all to improve the aesthetics of the starting area and reduce possibility of snakes impacting on members.

		<p>Currently there are a large number of snakes living in this area and it is a high traffic area of the course. Action: M&G approved of removal of saltbushes around 9 Green/10 Tee (Next Winter). (L)</p>	
<p>3. Golf Operations Report</p>	<p>Golf operations report for the previous month, marshalling/no-shows report, and outline upcoming priorities</p>	<p>Upcoming Board Events prep – Foursomes GF Eve – feedback and de-brief</p> <p>DC presented a new reporting dashboard by Golf Insight – we will be using this platform to track course usage, competitions, no shows, visitor rounds, member rounds elsewhere, peak playing periods etc.</p> <p>Action: IC to send letters to all no shows in September. (H)</p> <p>NTPs on Par 3s discussion. We will be introducing tape measures and distance will be recorded in cms. Action: MF to purchase 4 tape measures and attach to NTP green markers. DC to modify NTP card to accommodate distance. Implement this weekend. (H)</p> <p>MiClub Booking Privileges (H) M&G is disappointed that there continues to be a small minority of our Members continue to abuse their MiClub booking privileges. To address this M&G will develop and implement a new policy so that we can address this issue.</p> <p>Action: GB to draft policy based on the following guidelines. (H)</p> <ul style="list-style-type: none"> • Focus of this new policy is on members (and groups of members) who deliberately block peak tee-times in the MiClub sheet to limit the availability of these times. And, prior to their tee time delete their booking(s). • MiClub bookings to remain open up until midnight before a competition day to allow members more flexibility to book in and delete tee-times. • If anyone in that group deletes their booking within 12 hours of their comp tee time everybody in that group is flagged. 	<p>DC M&G</p>

		<ul style="list-style-type: none"> If anyone in the same group booking repeats deleting themselves within 12 hours of their tee time again within 30 days, all members of that group receive a letter, and they all get their group booking privileges suspended for the following 30 days. If this happens multiple times in a 12-month period, the members in question will lose their group booking privileges in MiClub. <p>Action: AF to draft a booking privileges warning letter. (H)</p> <p>DC put on notice with upcoming board events to make sure that all the little things are done correctly like NTPs, Pro Pins on the right hole, free Gatorades etc. Conditions of play are well known and understood by the shop staff and communicated to members.</p> <p>Action: DC to fully brief Golf Ops staff. (H)</p>	
4. Event Calendar	Next 2 months' events and upcoming Board or significant events	<p>Melbourne Cup team day. Canadian 2 stroke agreed. Shot gun start. Only comp of the day.</p> <p>Action: SS to develop conditions of play. (L)</p>	AF/DC/SS
5. Club Championships	Update on planning for the 2018 Club Championships – format/sponsorship. Update on sub-committee meeting on 5.10.18	<p>This is the most important event in our calendar, and we are setting up conditions of play to accommodate all 7/6 Day Members, Women Members, Vets, and Juniors. All Committee Members encouraged to help out with the smooth running of the Championship. Aim to open up booking sheet on 15 October.</p> <p>Actions: Sub-committee to review conditions of entry and report back to M&G. (H) AF to reach out to Vets to re-instate a Senior Championship. (H) AF to send out conditions of entry to all sub-committee and DC to review. (M) JM to finalise best hole for women to have NTP as second shot hole during club championships. (M)</p> <p>Final Day of Club Championships clashes with first round of Junior Pennant. This will not impact on Junior Championships, but we have Juniors who will be competitive in the overall Club Championships.</p>	AF/DR/SK/JM

		Action: IC to speak with Byron Dodds to see if date for first Pennant match can be moved. (M)	
6. Member Correspondence	Review recent member correspondence and agree response	We are introducing Member Correspondence “Out” to ensure we track outgoing letters to members. Letters received from members have been addressed as part of these minutes. Member correspondence received congratulating M&G on their “Around the Grounds” newsletter.	AF/GB/IC
7. Women’s update	Update on minutes from most recent Women’s Advisory Committee meeting	Action: LAC to be intimately involved in set up for Women’s Club Championships. (M) AF to meet with LAC and finalise tee set up for championships. M	JM
8. Committee updates	Update on other committees & sub committees ie: House & Social, Junior, Membership, Volunteering work etc.	Hollywood Night a success. Breast Cancer evening upcoming. Junior Committee concentrating on Pennant season. Membership Committee looking at a new “after 3pm” membership to replace “Twilight Membership”.	IC
9. Other items	<ul style="list-style-type: none"> • New rules of Golf 2019 • MiClub booking protocols update • Volunteering for Board events • Tee set ups for Medal weekend • Standing items <ul style="list-style-type: none"> ○ Pennant ○ Slow play update ○ Club Champs prep ○ Local Rules updates ○ Variable tee comp trial 	Discussed earlier in meeting where appropriate.	M&G

Meeting closed @ 9:15 pm

Next Meeting 12 November @ 6.30pm