

Meeting Date 17th September 2018 – 6.30pm

Meeting Members:

Initials	Name	Present / Apologies
AF	Alex Franklin (Captain & Chair)	P
IC	Ian Crews (General Manager)	A
MF	Mark Findlay (Superintendent)	P (Part)
SS	Shaun Smith (Vice Captain)	P
SK	Stephen Kennedy	P
GB	Garreth Bohanes	P
TH	Trevor Hillier	A
JM	Jan McCormack	A
DR	Dale Roseburgh	P
DC	Dan Cromie (Golf Operations Manager)	P

Agenda:

Agenda Item	Details	Outcome / Action / Comments	Owner	Priority	Date Due
1. Review Previous Meetings Minutes	Accept and table	<b>M&amp;G welcomed Dan Cromie.</b>	AF		
2. Course Report	Mark to present his course report outlining work completed in the previous month, and upcoming priorities for the month ahead to be discussed and agreed with M&G	<p><b>Mark to discuss his upcoming priorities and update us on his achievements since the last M&amp;G</b></p> <p><b>Notes:</b> Greens 6 – 18 are not responding as good as 1 – 5 which are greener and growing as expected. Mark has added extra water and fertiliser to get them to respond. 11<sup>th</sup> bunker had shade cloth instead of proper matting. Bunker is GUR whilst being repaired 4<sup>th</sup> dam has been lowered and water moved to 6<sup>th</sup> dam.</p>	MF/AF		Ongoing

		<p>Tees being sprayed, so expect them to be yellow for a period of time.</p> <p>Dead patches on fringes (from killing off Rye grass) will be scarified and bent grass seed will grow over.</p> <p>Fairway not coming back as expected so will be fertilized and watered – watching recovery closely.</p>			
3. Golf Operations Report	Golf operations report for the previous month, marshalling/no-shows report, and outline upcoming priorities	<p>Renovations in the shop are there to maximize retail opportunity and improve staff member interaction.</p> <p>Dan mentioned issues with staffing hours and weekend coverage to allow for starting the field and supporting retail opportunities. We simply do not have enough staff to man the shop properly and provide a starter on the Putting Green. The PA System is not ideal for starting.</p> <p>Code of conduct to be reviewed and any members disrespecting staff or other members.</p> <p>Issue with golfers not turning up or pulling out at the last minute. New policy required to address this. GB to develop draft policy for review. DC to contact Werribee and Koorngal to find out how they address this.</p> <p>Check with IC that slow play letters and no show letters are being sent to members.</p>	DC		Ongoing
			GB/DC	H	8 <sup>th</sup> Oct
			AF	H	ASAP

		Local Rules will be moved down to the Starters Hut. DC to finalise Local Rules working with SS/AF.	DC/AF/SS	H	Completed
4. Event Calendar	Next 2 months' events and upcoming Board or significant events	GF Eve and GF event competitions agreed. SS to develop conditions of play. GF Eve will be individual Stableford and special NTPs, holes in 1 as per last year. GF Event will be American Foursomes morning shotgun start. There will be no other competition on that day.	SS	H	Completed
		Foursomes events in October confirmed. Board event for Gross winners only. Previously Nett winners in Mixed were also put on the Board. This will cease to keep consistency. Nett winners will win the competitions of the day. Championship tees will be used. Event open to 7/6 day financial members with 6 day male members paying the Saturday playing rate. SS to develop conditions of play.	SS	H	Completed
5. Club Championships	Update on planning for the 2018 Club Championships – format/sponsorship	DR to organise Sub-committee meeting required. AF has sent out email to sub-committee with guidelines. Based on Member feedback Championships will be run in a similar manner to last year. Need to sort out better system for Vets/Seniors eligibility.  Committee to develop conditions of play.	AF/DR/SK	H	Early October
6. Member Correspondence	Review recent member correspondence and agree response	Issue with 2 green fee players on 10 <sup>th</sup> tee. Green fee players to be issued with A5 sheet of paper with general rules of playing Sanctuary Lakes.	AF/GB		
		SS to develop draft A5 sheet for review.	SS	M	8 <sup>th</sup> Oct

7. Women's update	Update on minutes from most recent Women's Advisory Committee meeting	Not discussed.	JM		
8. Committee updates	Update on other committees & sub committees ie: House & Social, Junior, Membership, Volunteering work etc.	Not discussed	IC		
9. Other items	<ul style="list-style-type: none"> <li>• MiClub booking protocols update</li> <li>• Volunteering for upcoming GF eve day, and Board events</li> <li>• Tee set ups for Medal weekend</li> <li>• <b>Standing items</b> <ul style="list-style-type: none"> <li>○ Slow play update</li> <li>○ Club Champs prep</li> <li>○ Local Rules updates</li> <li>○ Variable tee comp trial</li> </ul> </li> </ul>	AF/SS to write communication to members updating on slow play, course update, Board Event, local rules.	AF/SS	H	Completed

**Meeting closed @ 9:00pm**

**Next Meeting 8<sup>th</sup> October @ 6.30pm**